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Basic Administrative Law for Paralegals, is a definitive coursebook in paralegal studies, with thorough topical coverage and an accessible, easy-to-use electronic workbook that keeps students engaged. The Fifth Edition includes a new section on the Nuclear Regulatory Commission and a new discussion of the paralegal job market. Sections on the Social Security Administration and the Labor department have been updated to address United State's economic crises.

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This is an excellent introduction to administrative law for paralegal students and active paralegals. The book provides the readers with actual excerpts from cases with additional notes to assist the readers with the issues presented in the cases. The paralegal practice examples illustrates real-life scenarios paralegals must contend with.

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Overview. An up-to-date introduction to Administrative Law, written specifically for the paralegal, that offers clear explanations of how administrative agencies are created, how they are structured, and how they function. Agency discretion, rules and regulations, clients' rights, investigations, informal and formal proceedings, and judicial review are thoroughly covered.

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**Resources for the Legal Assistant/Paralegal**

This means that paralegals working in administrative law venues not only have the traditional job roles of paralegals everywhere, but also take on the roles that lawyers usually fill. This can include: Providing advice about administrative law matters; Representing clients before administrative law courts; Communicating with other parties to the case

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Synopsis. <p> This clear and up-to-date introduction to Administrative Law, written specifically for the paralegal, is a straightforward text that explains how administrative agencies are created, how they are structured, and how they function. Classroom tested through three editions, <b>Basic Administrative Law for Paralegals, Fourth Edition</b>, offers not only a grounding in the basics of Administrative Law but practical advice for employment opportunities for paralegals in the field. </p>

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